

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 12 OCTOBER 2023 FROM 1.30PM IN SEMINAR ROOMS 2/3, CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL

AGENDA

Table 1: Formalities and Open Meeting

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities:	Verbal	J MacDonald, Chair	To declare the meeting open, quorate and called in accordance with Standing Orders	1.30pm
1.1	Welcome and apologies for absence, including those from Ms G Collins-Punter, Associate Non-Executive Director and Mr A Furlong, Medical Director (G Xu, Deputy Medical Director, to deputise).	Verbal	J MacDonald, Chair	For noting	1.30pm
1.2	Confirmation of Quoracy To confirm whether the meeting is quorate.	Verbal	The quorum for Trust Board meetings is at least one-third of the whole number of Directors are present (ie four members) including at least one Executive Director and one Non-Executive Director. An Officer in attendance for an Executive Director but without formal acting up status may not count towards the quorum.	<i>If the meeting is not quorate, then a decision will be taken by the Director of Corporate and Legal Affairs as to whether the meeting can still proceed. If it proceeds, all decisions will be recommended ones.</i>	-
1.3	Declarations of Interest	Verbal	J MacDonald, Chair	For noting	-
1.4	Public Trust Board Minutes: 14 September 2023	A	J MacDonald, Chair	For approval	-
1.5	Matters Arising: Board Action Log	B	J MacDonald, Chair	For approval	-

Table 2: Staff or Patient Story

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
2	Staff Story	Presen tation	C Teeney, Chief People Officer / Christine Wanyumba – Pathway to Excellence Facilitator	For review	1.35pm

Table 3: Standing Items

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
3	Standing Items:	-	-	-	-
3.1	Chair's Report	Verbal	J MacDonald, Chair	For information	1.55pm
3.2	Chief Executive's Report including:- <ul style="list-style-type: none"> • Maternity CQC Inspection 	C1 & C2	R Mitchell, Chief Executive Officer J Hogg, Chief Nurse, G Xu, Deputy Medical Director, D Burnett, Director of Midwifery	For information	2.00pm
3.3	Integrated Performance Report (M5) and comments from the Non-Executive Director Chairs:- <u>Operational Performance:</u> Comments from the Operations and Performance Committee NED Chair <u>Quality Report:</u> Comments from the Quality Committee NED Chair <u>People Report:</u> Comments from the People and Culture Committee Chair <u>Finance Report:</u> Comments from the Finance and Investment Committee Chair	D	J Melbourne, Chief Operating Officer M Williams, OPC NED Chair G Xu, Deputy Medical Director, J Hogg, Chief Nurse V Bailey, QC NED Chair C Teeney, Chief People Officer B Patel, PCC NED Chair L Hooper, Chief Financial Officer S Harris, FIC NED Chair	For assurance	2.35pm

Table 4: Deliver High Quality Care

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
4	Deliver Timely High Quality, Safe, Sustainable Care:	-	-	-	-
4.1	Trust Strategy – Leading in Healthcare, Trusted in Communities	E	S Barton, Deputy Chief Executive Officer	For assurance	3.05pm - 3.55pm
4.2	Winter Plan 2023/24	F	J Melbourne, Chief Operating Officer	For assurance	3.05pm - 3.55pm
4.3	Perinatal Surveillance Scorecard	G	J Hogg, Chief Nurse	For assurance	3.05pm - 3.55pm
4.4	Infection Prevention Annual Report	H	J Hogg, Chief Nurse	For approval	3.05pm - 3.55pm
4.5	Update on Health Equality and Inclusion	I	R Abeyratne, Director of Health Equality and Inclusion	For assurance	3.05pm - 3.55pm
4.6	Escalation Report from OPC – 27 September 2023	J	M Williams, OPC NED Chair	For review	3.05pm - 3.55pm
4.7	Escalation Report from Quality Committee – 28 September 2023	K	V Bailey, QC NED Chair	For review	3.05pm - 3.55pm

Table 5: Working with System Partners

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
5	Working with System Partners to Develop an Integrated Care System across the Health and Social Care Community – no items	-	-	-	-

Table 6: Looking After Our People

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6	Looking after our People, Developing Workforce Capacity and Capability and a Compassionate and Inclusive Culture:	-	-	-	-
6.1	Junior Doctors Contract Guardian of Safe Working Report	L	A Atkinson / R Singh, Guardians of Safe Working	For assurance	3.55pm – 4.25pm

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
6.2	Freedom to Speak Up Report	M	B Cassidy, Director of Corporate and Legal Affairs	For assurance	3.55pm – 4.25pm
6.3	EDI Update, Events and Networks	N	C Teeney, Chief People Officer	For assurance	3.55pm – 4.25pm
6.4	Escalation Report from the People and Culture Committee – 28 September 2023	O	B Patel, PCC NED Chair	For review	3.55pm – 4.25pm

Table 7: Sustainable Finances

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
7	Sustainable Well-Governed Finances:	-	-	-	-
7.1	Escalation Report from FIC – 2 October 2023	P	S Harris, FIC NED Chair	For review	4.25pm

Table 8: Infrastructure

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
8	Infrastructure Fit for the Future:	-	-	-	-
8.1	Escalation Report from the Reconfiguration and Transformation Committee – 20 September 2023	Q	A Haynes, RTC NED Chair	For review	4.30pm

Table 9: Research Education & Improve

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
9	Research, Education and Improvement at the Heart:	-	-	-	-
9.1	CRN East Midlands Quarterly Board Report	R	E Moss, Chief Operating Officer / A Farooqi, Clinical Director, East Midlands CRN	For approval	4.35pm

Table 10: Corporate Governance

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
10	Corporate Governance/ Regulatory Compliance:	-	-	-	-
10.1	EPRR Annual Report	S	J Melbourne, Chief Operating Officer	For approval	4.45pm – 5.00pm
10.2	BAF and Risk Management Report	T	B Cassidy, Director of Corporate and Legal Affairs	For assurance	4.45pm – 5.00pm
10.3	Email and Internet Usage – Category A Policy Item withdrawn	U	A Carruthers, Chief Information Officer	For approval	4.45pm – 5.00pm

Table 11: Corporate Trustee Business

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
11	Corporate Trustee Business – no items	-	-	-	-

Table 12: Closing Formalities

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
12	Board Service Video – Orthoptics	V	M Smith, Director of Communications and Engagement	For information	5.00pm
13	Any Other Business	-	-	-	5.05pm
14	Questions from the Press and Public	-	-	-	-

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
15	Reports and Minutes published on UHL's external website (not included in the board packs): www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/		<ul style="list-style-type: none"> • Quality Committee – Minutes of 31 August 2023 • Operations and Performance Committee – Minutes of 30 August 2023 • Finance and Investment Committee – Minutes of 25 August 2023 • People and Culture Committee – Minutes of 27 July 2023 • Reconfiguration and Transformation Committee – Minutes of 22 June 2023 	For information	-
15	Reports Deferred to a Future Meeting - none	-	-	-	-
16	Date and Time of Next Meeting	-	-	-	-
	The next public Trust Board meeting will be held on Thursday 9 November 2023 from 1.30pm in Seminar Rooms 2/3, Clinical Education Centre, Glenfield Hospital.	-	J MacDonald, Chair	For noting	-

Gill Belton
Corporate and Committee Services Officer